



Acceptable Use Policy for Technology

Found in our High School Student-and-Parent Handbook

Values

- We value the freedom to create and responsibly use tools for the benefit of others. We recognize, however, that technology is not only a tool we use; it has the power to shape us as well. We encourage reflective dialogue around how technology is shaping us.
- We value face-time (eye contact, open ears, verbal dialogue) over screen-time (texting, email, digital messaging). We desire to be fully present and open to others during our time together.
- We recognize that our identity is defined by God alone - not by the many, virtual identities we feel the urgency to maintain (Snapchat, Instagram, texting, email, etc.)
- We recognize that we need to “turn off” technology periodically and intentionally to show what and who we value.
- We value the learning of the past as well as the present. Although new media (images, music, video, movies) and older media (books, texts, audio, drama) capture our imaginations in different ways, both will be used to enhance learning in our building.

Guiding Practices and Principles

- Upon parent approval, students will be given access to Public WiFi on personal technology devices to access the Internet for course work and personal use.
- Google Apps accounts will be given to each student entering high school. These accounts may be monitored and/or disabled if used inappropriately. All digital interactions should be “life-giving” and in the spirit of Philippians 4:8 - “...whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable—if anything is excellent or praiseworthy—think about such things.”
- On the rare occasion that a student needs to borrow a device from the school, these devices (laptops, desktop computers, video cameras, etc.) are to be handled with care, and signed out/returned to assigned storage areas in the library tech center. Damaged items may be expensed to the student’s school account.
- Students may use personal technology devices during class time when given express permission to do so, and for the purposes outlined by the classroom teacher. Devices used at times and/or in ways not outlined by the classroom teacher may be confiscated. Students should assume that devices are not to be used in class unless instructed otherwise.
- It is expected that music selections do not contain explicit material (profanity, blasphemy, racism, sexual content, violence, etc.). Staff may request to see what a student is listening to at any point if they feel it is necessary. Students are to demonstrate openness to conversation around this with adults in the building and will be asked to change the music if it is deemed by staff to be inappropriate. Repeated offenses will result in music privileges being suspended.
- Students will refrain from malicious hacking and/or altering the settings of technology devices in the building that negatively affect their use by another user. Users that are deemed a security risk or engage in intentional abuse will face disciplinary action and/or expulsion.
- Students are obligated to give credit where credit is due - citing references and sources, respecting copyright laws, and not plagiarizing others’ work.
- Content filtering is applied to all Internet access through wired and wireless connections. Students will not use the Cedars network to access, review, upload, download, store, print, post, receive, transmit or distribute:
 - obscene or sexually explicit material or other visual depictions that are harmful to minors
 - obscene, abusive, profane, lewd, vulgar, rude, threatening, disrespectful, or explicit language
 - materials or images that are inappropriate in the education setting or disruptive to the educational process
 - materials or images that advocate for violence or discrimination towards other people.
- If a student inadvertently encounters any of the content mentioned above, they are to report this incident to the nearest staff member.
- Students will not use the Cedars network to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
- Students will not use the Cedars network to engage in any illegal act that violates any laws.
- Students will not use the Cedars network to vandalize, damage or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software or system performance by spreading computer viruses or by any other means, will not tamper with, modify or change the Cedars system software, hardware or wiring or take any action to violate the Cedars security system, and will not use the Cedars system in such a way as to disrupt the use of the system by other users.
- Students will not use the Cedars network to gain unauthorized access to information resources or to access another person’s materials, information or files without the implied or direct permission of that person.