



Hot Lunch Procedures at Cedars

Educating and equipping discerning disciples of Jesus Christ for restorative work in His kingdom

Hot Lunch at Cedars is a long-standing tradition that students get excited for and parents appreciate! The PAC is so blessed to be able to provide this opportunity for our community.

1. The Cedars PAC organizes, orders, and distributes hot lunches approximately 2x per month (when there is a full month of school), starting in October of each school year.
2. **Payments Acceptable:**
 - a. **Cash**, enclosed in an envelope or baggie (exact amounts only as the school does not carry change) or
 - b. **Cheque** (payable to "Cedars PAC").
 - c. Payment cannot be accepted for hot lunches online or in-office by credit or debit. (Different bank account from the school account, you see...)
3. Paper forms are sent home with the "Family Representative" (youngest in the family) in elementary classes. These are **family** forms; Please put all of your children's orders on one form (elementary and high school orders) and return it with your youngest child to their elementary classroom teacher.
4. If your youngest is in high school, they can pick up an order form from the rack on the wall by the door of the Main Office.
5. High School forms are handed in at the Main Office by the due date, not to teachers.
6. Due to time constraints (with both our volunteers and the establishments we order from), late orders cannot/will not be accepted. Order forms must be submitted to teachers (or the Main Office) by the end of the school day on the date noted on each form.
7. Order forms are handed out (and/or available online on our Forms Page or by the Main Office door) approximately one week before the return due date. An announcement is included in our Cedars Shake e-newsletter each week that the order forms are available.
8. On the day of hot lunch, PAC volunteers receive and sort lunch orders for each elementary classroom and hand out high school lunches from the Eagles' Nest (school store which opens into the high school foyer).
9. If your child is not at school on the day Hot Lunch is provided, we cannot save their lunch for them. Please be assured that Pac does their best to bless another child who may be in need of a lunch that day.
10. Please double-check prices and totals - especially if children are filling out the forms. ;)

By the way - if you're looking for a way to volunteer at the school and if you have the time, this is a fantastic way to bless our students and their families! You can contact Annette Staves at annettes@cedars.bc.ca